

# GOVERNANCE & PROVISIONING IN MICROSOFT 365 & TEAMS

A conversation with Michal Pisarek & Peter Carson



**Orchestry**

**ExtranetUserManager**

## WHO IS MICHAL PISAREK

- ✓ 6-time Microsoft SharePoint MVP
- ✓ Serial Entrepreneur
- ✓ International MS 365 Speaker
- ✓ Office 365 Thought Leader
- ✓ Over 12 years SharePoint experience



Michal Pisarek

## ORCHESTRY OVERVIEW

The technology landscape for digital workers and organizations today is overcomplicated leaving most with a wasteland of unused and under performing Microsoft 365 tools.

That's where OrchestrY comes in: **Work Made Simple.**



## RULES OF ENGAGEMENT

We love to receive your enthusiasm, input, feedback and inquiries. This is an open dialogue.

- Stop me if you need clarification.
- Stop me if you want more detail.
- Stop me if you disagree.
- Stop me if you are ready to move forward.





Peter Carson

## Peter Carson

- ✓ President, Extranet User Manager
- ✓ Office Apps and Services Microsoft MVP
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- ✓ [blog.petercarson.ca](http://blog.petercarson.ca)
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- ✓ Twitter @carsonpeter
- ✓ President Toronto SharePoint User Group



# AGENDA

Introductions

Microsoft Forms Survey

Discussion about Provisioning and Governance

Q & A





# Q&A + Social



**Questions?** - Go To Webinar Q&A Panel

**Social** - #Orchestry #WorkMadeSimple

**Connect** - @eumgr @OrchestrySoft



# Microsoft Forms Survey

[https://forms.office.com/Pages/ResponsePage.aspx?id=6ql2LRogWE6\\_qnBLrVi5Q34jW3JssKhKos0LaRz5415URTk1U0Q5V1c1OUk2S1Y5WTE5V01ETTRFMi4u](https://forms.office.com/Pages/ResponsePage.aspx?id=6ql2LRogWE6_qnBLrVi5Q34jW3JssKhKos0LaRz5415URTk1U0Q5V1c1OUk2S1Y5WTE5V01ETTRFMi4u)



Five steps, eight questions



~ 5 minutes to complete

Envision IT's Microsoft 365 Maturity Model -  
Teams Webinar 2020-05-15

Our Microsoft 365 Maturity Model is designed to assess your team and organization to set a path for usage success. An important part of this model is user feedback, and this questionnaire covers use case scenarios that all users can attest to. Please answer these questions honestly, and to the best of your knowledge, allowing us to work together to design alignment to the maturity model at your own pace.

Identification (Step 1 of 5)

1. If desired, enter your name and email address

Enter your answer

2. Email

Enter your answer

Next

# Deployment and Maturity of Teams in Organizations



- **Chat versus channel conversations - Working Out Loud**
- **Structure and types of Teams in organizations**
  - Department
  - Project
  - Initiative
  - Event
  - Partners
  - Business Entities
    - Customers
    - Vendors
- **Channels versus Teams**
  - What is too many Teams?
  - Channel limits - general and private
  - What does a Team and a Channel represent in an organization
- **Out of the box self provisioning. Is it a good idea?**

# Governance



- **Templates and suggestions instead of inflexible rules**
- **Pre-configuration**
  - Tabs
    - Does anyone like Wiki tabs?
    - OneNote
    - Planner
    - Stream
    - SharePoint
    - Third party apps
  - Included content
    - Files content
    - Planner details
    - OneNote sections
- **Approvals – are they needed?**
- **Naming conventions**
- **Channel creation**



# Integration

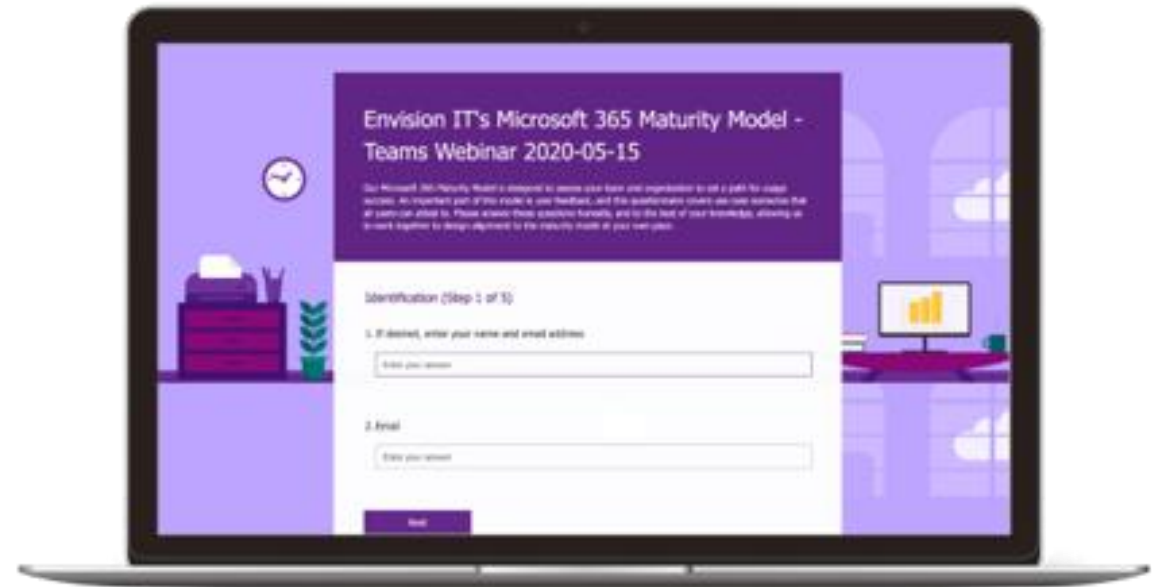


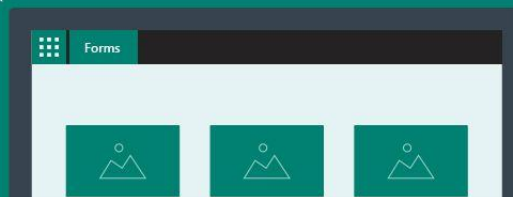
- **Further customization of the Teams and elements after provisioning**
- **Kicking off the process from business processes**
  - Power Automation or Logic App workflows
  - Line of business systems
    - CRM
    - ERP

# Survey Results



## Microsoft 365 Maturity Model Survey Results





# Microsoft Forms

Enterprise ready

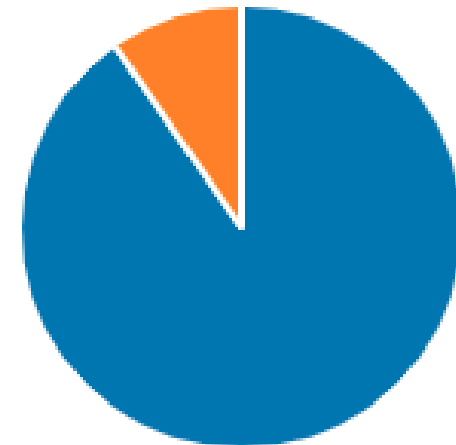
Envision IT's Microsoft 365 Maturity Model - Teams Webinar 2020-05-15

32	04:18	Active	...
Responses	Average time to complete	Status	

### 3. Do you use Microsoft 365 today?

[More Details](#)

● Yes	28
● No	3
● Not sure	0

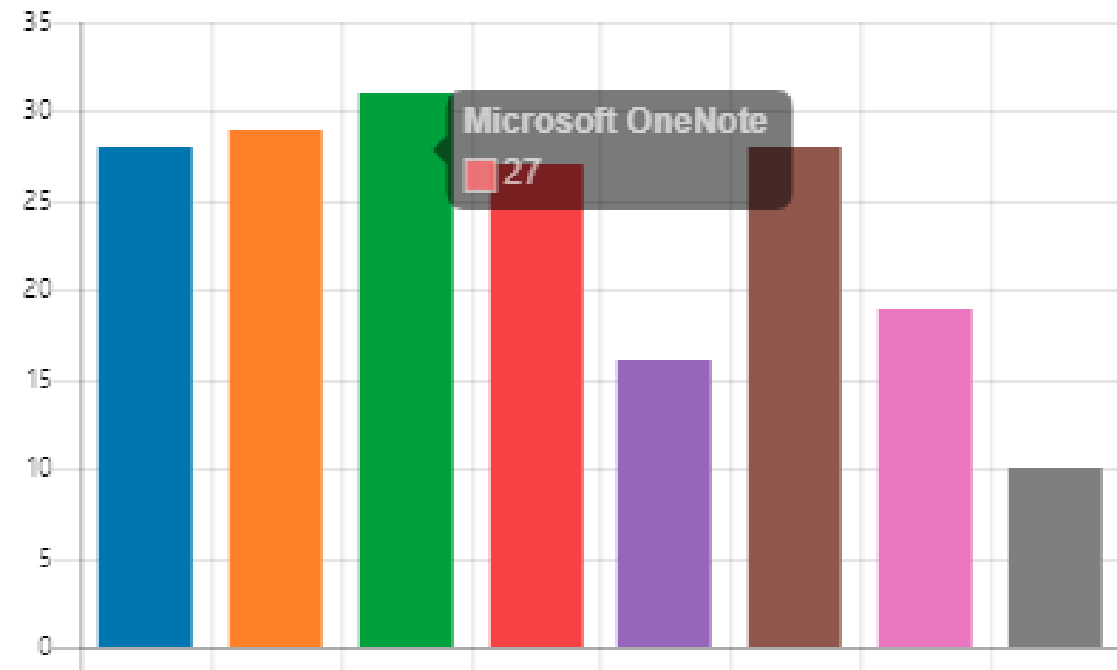




#### 4. Which Microsoft products are you using today?

[More Details](#)

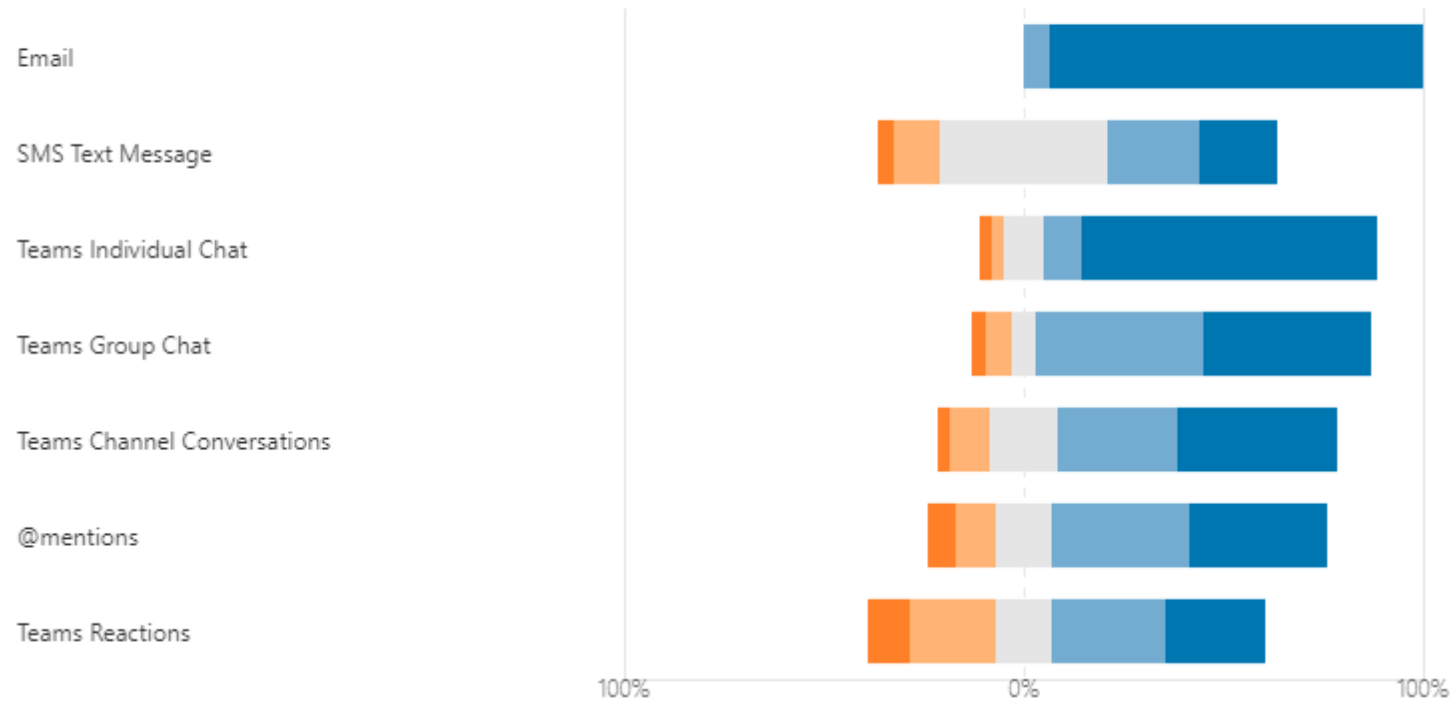
● Microsoft Teams	28
● Microsoft SharePoint	29
● Microsoft Outlook	31
● Microsoft OneNote	27
● Microsoft Stream	16
● Microsoft OneDrive	28
● Microsoft Planner	19
● Microsoft To-do	10



### 5. Which of the following represents how you communicate internally?

[More Details](#)

■ Not Sure  
 ■ Never  
 ■ Rarely  
 ■ Occassionally  
 ■ Frequently

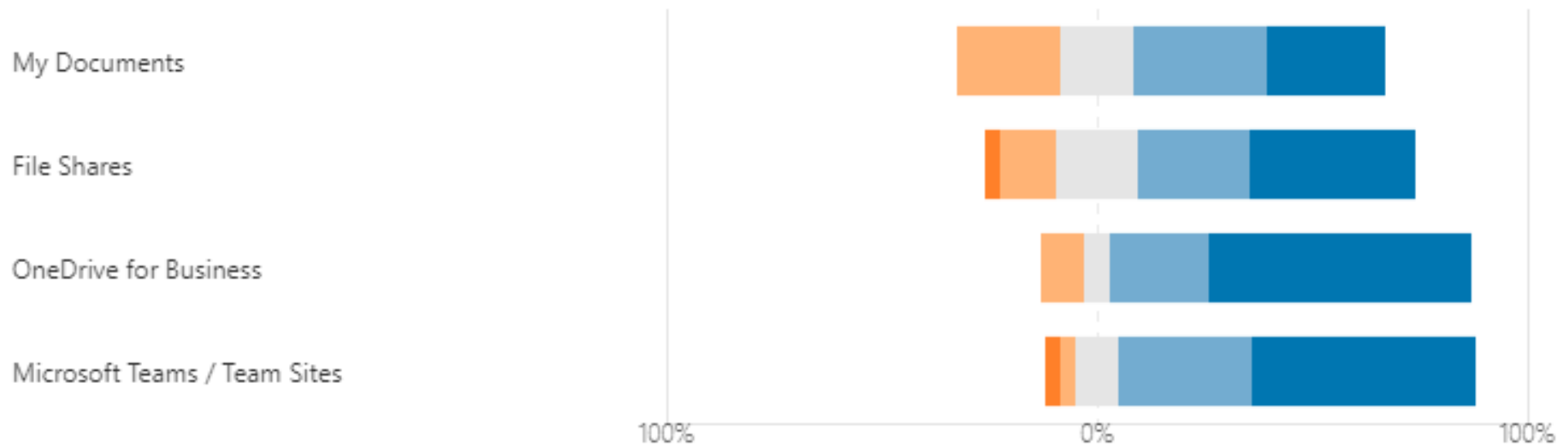




## 6. Where do you currently store your documents?

[More Details](#)

Not Sure Never Rarely Occasionally Frequently

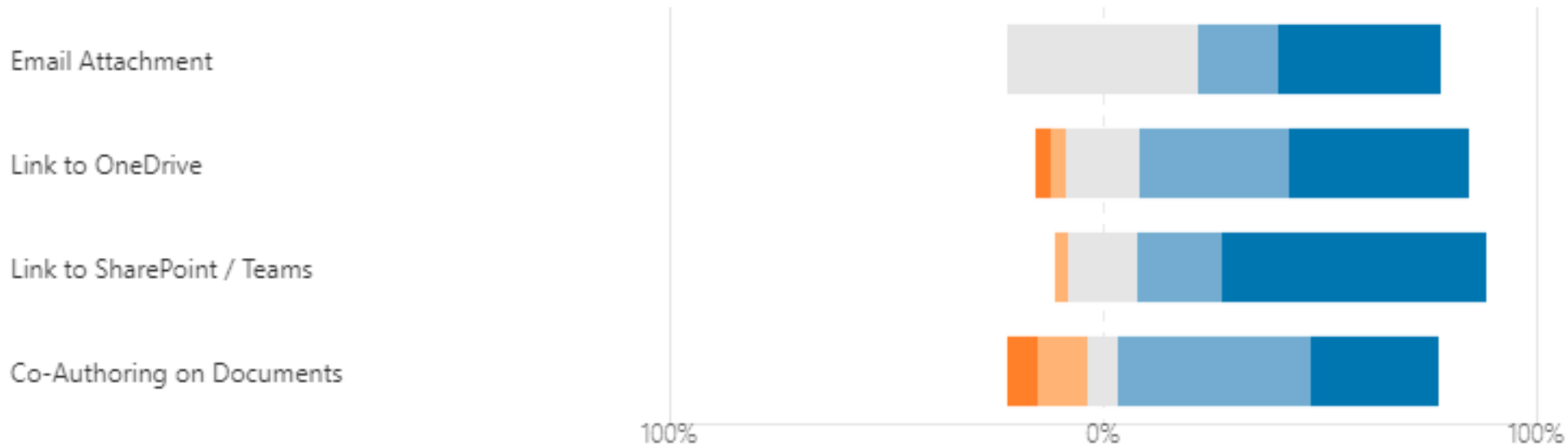




## 7. How do you share and collaborate on documents internally?

[More Details](#)

Not Sure   Never   Rarely   Occassionally   Frequently



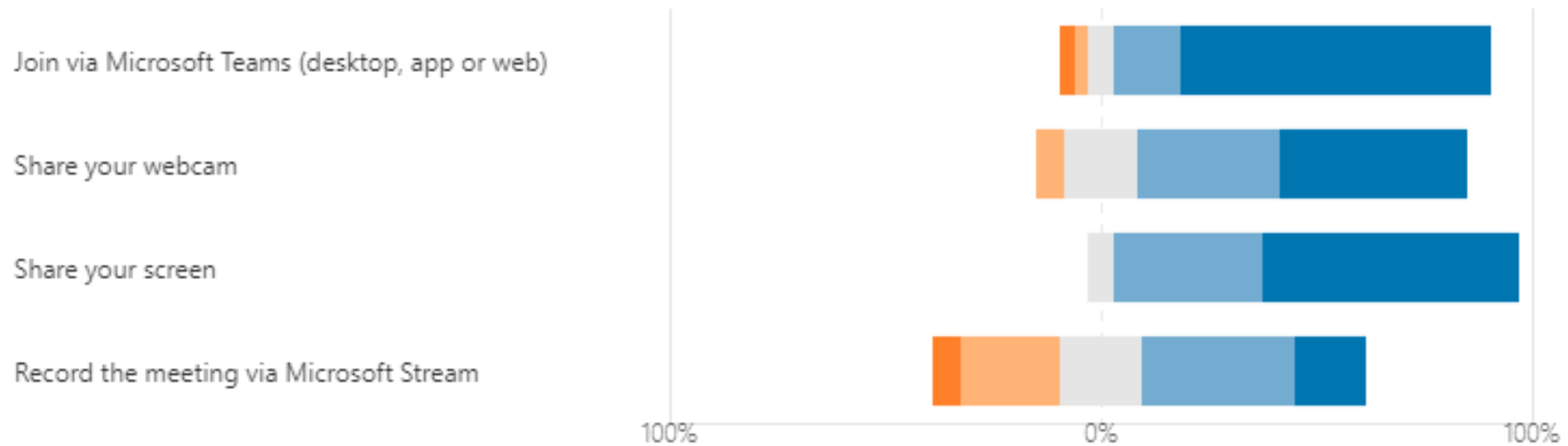




## 8. What do you typically do when in an online meeting?

[More Details](#)

Not sure   Never   Rarely   Occassionally   Frequently



# Open Source vs Orchestry

- **Limitations to the PnP cmdlets and processes**
  - Reliability
- **Integration**
- **User experience**

# External Users

- **Challenges with multiple Teams tenants**
- **File sharing only or full Teams members**
- **Hybrid approach**
  - Modifying the SharePoint Files permissions



# Wrap-Up Points

Microsoft Teams and Microsoft 365 Groups are a great way to manage projects

Teams, SharePoint, email, calendar, OneNote, Planner

You don't need to start with everything, choose what makes sense for your organization

Be prepared for change, Microsoft 365 is changing quickly

Decide which conversation formats make sense for your teams

Outlook, Yammer, Teams (persistent chat)

Put your governance in place

Be prepared for change, Microsoft 365 is changing quickly

What is your external user policy?

Figure out your Information Architecture and site templates

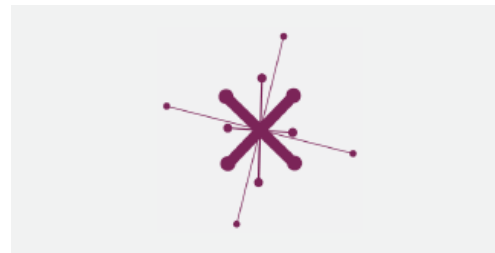
Build a provisioning process

# Upcoming Events



**Teams Day Online**  
September 30, 2020  
Virtual Conference

<https://www.teamsdayonline.com/>



**External Sharing – What to use  
when in Microsoft 365**  
October 6, 2020

<http://eum.co/events>



**How to Run a Microsoft  
365/Teams Virtual Event**  
October 21, 2020

<http://eum.co/events>



**European Collaboration Summit  
Sponsor Day**  
October 27, 2020

<http://eum.co/events>



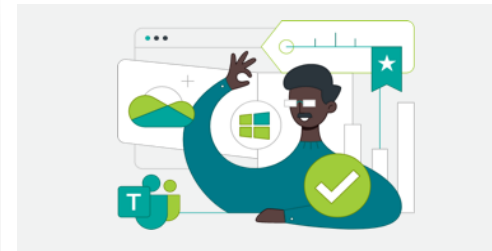
**How to: Pragmatic Governance in  
Microsoft Teams**  
Sept 29, 2020

[orchestry.com/events](https://orchestry.com/events)



**Microsoft Ignite –  
Post Session Insights**  
Oct 14, 2020

[orchestry.com/events](https://orchestry.com/events)



**Microsoft Teams:  
Everyday Etiquette**  
Oct 28, 2020

[orchestry.com/events](https://orchestry.com/events)



**Microsoft Teams Templates:  
From Start to Launch**  
Nov 10 & 17, 2020

[orchestry.com/events](https://orchestry.com/events)

# THANK YOU!

Questions?



**Orchestry**

**ExtranetUserManager**